




APPENDIX 1 TO STANDARD TERMS OF BUSINESS

FREE PERMANENT RECRUITMENT OFFER FOR CLIENTS USING AUTOTECH RECRUIT TEMPORARY VEHICLE TECHNICIANS/MOT TESTERS

1. The “Free Permanent Recruitment” offer (“**offer**”) runs from the 1st of July 2020 to the 30th of September 2020.
2. The offer is available to all Autotech Recruit Clients who are using Autotech Recruit temporary vehicle technician(s) or/and MOT tester(s) between the 1st of July 2020 and the 30th of September 2020.
3. From when the permanent vacancy is created for recruitment of a new employee, the Client must use an Autotech Recruit temporary technician until the role is filled by Autotech Recruit or the role is withdrawn by the Client (minimum of 4 weeks or until the role is filled).
4. The free permanent recruitment process will use the Autotech Recruit candidate database, the Autotech Recruit website and social media to advertise the role.
5. The client must provide the necessary information to enable Autotech Recruit to advertise the role:
 - Job description, title and basic duties
 - Qualifications required, minimum experience
 - Working days / hours per week
 - Basic pay rate per annum (min and max depending on experience)
 - Annual leave entitlement
 - Pension – as per the government’s guidelines
 - Any other benefits
6. Pre-selected CVs will be made available to the Client to contact the potential candidate.
7. Should the Client wish to permanently employ the temporary vehicle technician/MOT tester supplied by Autotech Recruit who is currently fulfilling the role at the Client’s premises, a charge will be made, subject to our standard Terms & Conditions.
8. It is the Client’s responsibility to inform Autotech Recruit if the position has been filled.
9. The offer is subject to our standard Terms & Conditions available on request.

| Confirmation of Client Agreement | |
|--|---|
| Client Signature | |
| Print Name | |
| For and on behalf of Client | |
| Position | |
| Date | |
| Confirmation of Autotech Agreement | |
| Autotech Recruit Signature |  |
| Print Name (For and on behalf of Autotech Recruit Limited) | Simon King |
| Position | Manging Director |
| Date | |